

# BUSINESS TRAVELER PROFILE

Traveler Name: \_\_\_\_\_ Title: \_\_\_\_\_ Birthday (MM/DD): \_\_\_\_\_  
Company: Pegnato and Pegnato Division: ROOF or HVAC (circle 1) Dept: N/A  
Office Phone: ( ) \_\_\_\_\_ Fax: ( ) \_\_\_\_\_ Home Phone: ( ) \_\_\_\_\_  
Office Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Traveler E-Mail Address: \_\_\_\_\_

Seating Preference:  Window  Aisle  Front  Middle  Rear  
Type of Aircraft Preferred: \_\_\_\_\_ Special Meal Request: \_\_\_\_\_  
Airport Club Memberships: \_\_\_\_\_ Medic Alerts: \_\_\_\_\_  
Passport Number: \_\_\_\_\_ Country of Issue: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

## Airline Preferences and Frequent Flyer Membership Numbers

## Your Name Exactly as it Appears on Your Card

1) \_\_\_\_\_  
2) \_\_\_\_\_  
3) \_\_\_\_\_  
4) \_\_\_\_\_  
Unacceptable Airlines: \_\_\_\_\_

## Hotel Preferences and Club Membership Numbers

## Your Name Exactly as it Appears on Your Card

1) \_\_\_\_\_  
2) \_\_\_\_\_  
Room Preference:  Smoking  Non-Smoking AAA Member #: \_\_\_\_\_

## Car Rental Preferences

## Club Membership Numbers

1) \_\_\_\_\_  
2) \_\_\_\_\_  
Size of Auto Preferred:  Full-Size  Mid-Size  Economy (need mini van or rack)

### Credit Card Information:

The undersigned traveler hereby authorizes us to charge the Card Account (through signature on file), as indicated on this form, any business or personal travel transactions requested by the undersigned traveler or his/her travel coordinator via telephone, fax or letter while the account is in effect.

CC Name: \_\_\_\_\_ Account #: \_\_\_\_\_ Company card on file Exp. Date: \_\_\_\_\_  
 Company Card  Personal Card Use for:  Air  Car  Hotel

CC Name: \_\_\_\_\_ Account #: \_\_\_\_\_ Exp. Date: \_\_\_\_\_  
 Company Card  Personal Card Use for:  Air  Car  Hotel

\_\_\_\_\_  
SIGNATURE OF TRAVELER

\_\_\_\_\_  
DATE